

Returned to homeowner for information \_\_\_\_\_  
Forwarded to Committee for approval: \_\_\_\_\_

## **ARCHITECTURAL REVIEW APPLICATION**

In an effort to maintain property values, deed restrictions require that **exterior changes be approved by an Architectural Review Committee prior to commencing work**. Their evaluation addresses architectural harmony, color, location, minimum construction standards and restrictions. Please consult your deed restrictions for additional information. If your change has not been approved, the Committee will have the right to ask the homeowner to remove the improvement and/or change from the property. **COMPLETE THIS FORM IN DETAIL. IF NOT COMPLETED IT CANNOT BE PROCESSED AND WILL THUS BE DENIED.**

Subdivision: \_\_\_\_\_ Start Date: \_\_\_\_\_  
End Date: \_\_\_\_\_  
Owner Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Work Phone: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_ ZIP: \_\_\_\_\_ Property  
Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Please check the improvements and/or circle the item applicable to your request. Please see the below for additional information that may be required:

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Repair Wood/Brick   | <input type="checkbox"/> Replace Mailbox- Detail Type | <input type="checkbox"/> Paint- Residence or Trim Only                  |
| <input type="checkbox"/> Install Pool        | <input type="checkbox"/> Install Windows/Storm Doors  | <input type="checkbox"/> Exterior Paint for Shutters/Doors/Accents      |
| <input type="checkbox"/> Replace Siding      | <input type="checkbox"/> Stain Dock/Fence/Other       | <input type="checkbox"/> Room Addition/Above Garage Addition            |
| <input type="checkbox"/> Replace Garage Door | <input type="checkbox"/> Extend Driveway/Walkway      | <input type="checkbox"/> Install Patio/Patio Cover/Pergola/Arbor/Gazebo |
| <input type="checkbox"/> Replace Front Door  | <input type="checkbox"/> Replace Roof                 | <input type="checkbox"/> Install Storage Shed                           |

Landscaping : circle what applies - fountains, plant or remove trees, permanent flower bed structure, etc.

Additional Requests: (Carport, Outdoor Kitchen, BB Goal, Jungle Gym, Solar Panels, Generator, Flag Pole etc.)

Other: \_\_\_\_\_

### **INSTRUCTIONS**

Feel free to enclose photographs, sales literature, brochure pages, etc. **Your application will be returned if samples of paint, roof information and the survey map are not attached if required for project. Only applications that do not require samples can be faxed or sent by email. Please make sure to sign the form before returning it to Wilmington Park Architect Committee.**

### **INFORMATION REQUIRED:**

1. Exterior Painting - attach **2** samples of your color choice to the back of this page in the Base & Trim area. **Note: Paint samples cannot be faxed or sent by email. Please mail or deliver by hand.**
2. Roofing Materials - Attach a small sample of shingle in the box on the reverse side. **State manufacturer name, color of shingle and years of warranty.**
3. Submission of fence, driveway, walkway, storage shed or other structure (fort/jungle gym, satellite dish, BB goal, etc.) - draw location of improvement on **survey map** and give dimensions including height, length, width and distance from each fence; list construction materials to be used and include samples of paint and roofing materials.
4. New Construction and Room Additions – include the **survey map** with location of new construction and /or addition drawn in plus elevation and side view; show windows, doors, pitch of roof, etc. Indicate all construction materials for exterior walls and roof. **Blue Prints and Plans will not be returned.**



**ADDITIONAL INFORMATION REQUIRED**

\_\_\_\_ Committee requests **additional information** prior to processing your request.

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Comments: \_\_\_\_\_  
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\_\_\_\_\_

**Authorized Association Representative:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Authorized Association Representative:** \_\_\_\_\_ **Date:** \_\_\_\_\_

RETURN TO: **Wilmington Park Architectural Review email [info@wilmintonpark.org](mailto:info@wilmintonpark.org)**